



**NETARTS-OCEANSIDE RURAL FIRE
PROTECTION DISTRICT
1235 5th St Loop Netarts, OR 97143
Board Meeting Minutes**

July 13, 2026

Board Members

Scott Campbell, President
Erin Rieger, Vice President
Steve Roan, Secretary/ Treasurer
Brent Collier, Director
Bruce Lovelin, Director

District Administrators

Jeff McBrayer, Fire Chief
Mark Baker, Division Chief

Call to Order: The regular meeting was called to order at 6:00 p.m. by Board President Scott Campbell.

Roll call; those in attendance:

Scott Campbell, President
Erin Rieger, Vice President
Steve Roan, Secretary/ Treasurer
Bruce Lovelin, Director
Brent Collier, Director

Jeff McBrayer, Fire Chief
Mark Baker, Division Chief
Luke Stahle
Paige Stahle
Vlad Bilan
Alex White
Katelyn Lyle
Aaliyah Young

Meghan Burdick, Bookkeeper

Approval of Minutes:

The Board reviewed prior meeting minutes, Steve Roan made a motion to approve the minutes as presented. Bruce Lovelin seconded the motion, motion passed.

Financial Report

Meghan Burdick, Bookkeeper, gave a financial packet to each board member showing all account balances as of July 1st and provided the budget vs actual, check register, credit card transactions and balances. Megan presented the year-end financial report and reviewed significant budget items.

- The District completed the fiscal year without requiring a supplemental budget.
- Property tax revenues exceeded budget projections.
- Expenditures exceeding individual line-item estimates included:

- PERS obligations related to prior-year adjustments.
- Rescue supplies and equipment, including rope rescue, water rescue, and medical supplies.
- Insurance and bonding costs due to increased premiums.
- Staff noted these overages did not exceed appropriated expenditure categories.
- Approximately \$99,000 in "Other Income" primarily reflected insurance reimbursement for repairs to Engine 63 following a vehicle accident, along with miscellaneous reimbursements.
- The insurance reimbursement and repair expenses effectively offset one another.
- Board members discussed the accounting treatment of the insurance proceeds and confirmed the transaction did not negatively affect the District's budget compliance.

A motion was made by Brent Collier and seconded by Steve Roan to accept the financial report as presented. The motion passed.

Chief's Reports

- a) **Fire Chief Report:** Jeff McBrayer, Fire Chief

Grant & Equipment Updates

- FEMA grant applications have been submitted and are pending.
- The Flex grant (\$8,900 for pagers) is pending a late July decision.
- Conversion of the former Rescue 61 into Brush 63 is nearing completion.

Wildfire Preparedness

- District leadership continues coordinating with the Tillamook County Fire Defense Board regarding anticipated wildland deployments.
- Jacobson Salt is expanding operations; district staff continue working with the Oregon State Fire Marshal regarding fire protection considerations.
- Staff are coordinating public wildfire preparedness meetings focusing on defensible space education for residents.
- Concerns were discussed regarding declining water availability in the Cape Meares area and potential impacts during fire season.
- Community Wildfire Protection Plan (CWPP) planning continues, including fuel mitigation and defensible space planning.

Community Outreach

- Oceanside Parade activities were successful, generating approximately \$5,000 in volunteer merchandise sales.

Emergency Response

- Chief McBrayer recognized District personnel and volunteers for their response to the successful search for a missing four-year-old child at Cape Lookout State Park over the Fourth of July weekend. Staff coordinated with numerous responding agencies, and the child was located safely after walking several miles along the beach.
- Discussion included a recent motor vehicle collision response involving a loaded rock truck and recognition of responders' efforts.

b) Training and Operations Report: Mark Baker, Division Chief

Training updates

- 34 emergency calls during the reporting period.
- Responses included nine water rescue calls and one rope rescue.
- Paige Stahle completed instructor certification.
- Completion of extensive wildland refresher training totaling approximately 27 hours.
- Joint training conducted with the U.S. Coast Guard and Tillamook County Sheriff's Office.

c) Volunteer Association:

- Cynthia Miller has assumed duties as Association Treasurer.
- Planning continues for the September pancake breakfast, including parking and traffic management.
- The Board discussed procedures for processing donations intended for the Volunteer Association and reviewed current practices regarding checks made payable to the District versus the Association. Staff will continue working with the Association Treasurer to develop a consistent process.

Old Business

Emergency Preparedness Conex Project

- Continued progress on county permitting associated with the Friends Church Conex project.
- Discussions with Tillamook County Community Development have been positive, and staff anticipate moving forward with permitting while road vacation proceedings continue.

Rescue Boat House

- Construction is expected to be completed within approximately three to four weeks.
- Following completion:

- Rescue boat equipment will be relocated into the new facility, allowing Brush Truck 63 to be stored indoors.
- Installation of a donated propane heater to assist with drying rescue equipment.

Fire Apparatus Financing

Staff reviewed the status of financing for the recently purchased fire apparatus, discussion focused on:

- Extending repayment in order to preserve reserve funds.
- Potential early payoff in the future should district finances allow.

No formal Board action was recorded during this portion of the meeting.

New Business

Netarts-Oceanside Sanitary District (NOSD) Discussion

Chief McBrayer reported on damage to a sewer lateral during site work associated with the Conex project.

Staff reviewed the events leading to the incident, including completion of the required utility locate process through the Oregon Utility Notification Center (811). Following the incident, emergency repairs were completed to restore sewer service to the affected business.

The Board discussed responsibility for repair costs, ownership of the damaged utility, and the utility locating process. Staff advised that meetings with representatives of the Netarts-Oceanside Sanitary District were scheduled to continue discussions regarding cost responsibility.

Board consensus supported allowing staff to continue negotiations and return with additional information if necessary. No formal action was taken.

Correspondence:

Chief McBrayer shared correspondence received from the family of Deborah Jones expressing appreciation for the District and announcing a memorial event. The family has also included the Volunteer Association in their memorial donation information.

Adjournment: A motion to adjourn the meeting at 6:45 p.m. was made by Bruce Lovelin and seconded by Erin Rieger. The motion passed.

The next meeting will be the regular board meeting on August 11, 2026.

President Scott Campbell

Vice-President Erin Rieger

Date/Attested

Minutes written by Chief McBrayer