



**NETARTS-OCEANSIDE RURAL FIRE
PROTECTION DISTRICT**
1235 5th St Loop Netarts, OR 97143
Board Meeting Minutes

September 9, 2025

Board Members

Scott Campbell, President
Erin Rieger, Vice President
Steve Roan, Secretary/ Treasurer
Brent Collier, Director
Bruce Lovelin, Director

District Administrators

Jeff McBrayer, Fire Chief
Mark Baker, Division Chief

Call to Order: The regular board meeting was called to order by NORFPD Board President Scott Campbell 6:00 p.m.

Roll call; those in attendance:

Scott Campbell, President
Erin Rieger, Vice President
Steven Roan, Secretary/Treasurer
Brent Collier, Director
Bruce Lovelin, Director
Jeff McBrayer, Fire Chief

Terri Fladstol, Jigsaw Consulting
Lt. Luke Stahle, **Volunteer Association President?**

Approval of Minutes:

Bruce Lovelin made a motion to approve the August 12, 2025, board meeting minutes, Brent Collier seconded, motion passed 5-0.

Secretary-Treasurer Report

- a) **Finance Reports:** Terri Fladstol, Jigsaw Consulting, gave a financial packet to each board member showing all account balances as of September 1st and provided the budget vs actual, check register and balances. **IS THIS TRUE? I didn't catch it.**
- b) **Software error:** QuickBooks Payroll will not allow adjustments to the settings to accommodate how a special district pays employees and volunteers. There is a better program called Sure Payroll which is \$39.99 a month. If we cannot get QuickBooks payroll to cooperate then we would like to transition to this new payroll software by January 1, 2026. QuickBooks will continue to be used for accounting.
- c) **Budget:** We would like to start showing the budget every **??? Quarter?? I missed how often.**
- d) **PERS:** PERS is up and running, all is caught up. New hire, Paige Stahle, has been added and will have the normal 6-month waiting period.
- e) **Rate Reduction:** New contract for Jigsaw Consulting Services, they are reducing our rate from \$3,850 to \$1,950 per month for bookkeeping and payroll services. The initial workload has reduced, now that they are caught up, they are able to provide a lesser rate going forward.

Brent Collier made a motion to accept the financials as presented by Jigsaw Consulting, Erin Reiger seconded, motion passed 5-0.

Old Business: None

Correspondence:

New Business: The rescue truck has sold for \$310k, the money will be deposited to the LGIP apparatus fund so that it will gain interest until we pay off the new apparatus next year. A group out of NY called the Garage purchased it and will ship it to North Carolina where it will be used for an EMS Rescue truck, this group was very enthusiastic about their purchase.

Reports:

a) Fire Chief Report: Paste from chief report

a. Discussion:

- i. The county requires Connex boxes be placed on concrete slab, we will also need a permit.
- ii. Bruce Lovelin asked about the annexing of Jacobson Salt – annexing has to go through the county, they are not in our district. We will respond even though they are out of district. Nestucca and ??? will provide mutual aid. Bruce Lovelin suggested that we ask about annexing the entire corridor from Whisky Creek road all the way up to Cape Lookout State Park. Anyone in that area that declines annexing would be billed for calls.

b) Training Chief's Report: None

- c) Volunteer Association:** Luke Stahle stated that this year's pancake breakfast netted \$6965.52, \$1300 of this amount was raffle basket tickets. The final head count of everyone who stopped by to support the district was 398. This is the first year that we didn't have leftovers. We may not continue having the smaller pancake breakfast in the spring. We are thinking about trying something different like bingo night, ice cream socials, etc. No definitive decision has been made, we are still in the discussion phase.

Pending Agenda Items: None

Agenda suggestions for future meetings: None

Executive Session: None

Adjournment: A motion to adjourn the meeting at 6:54 p.m. was made by Bruce Lovelin and seconded by Steve Roan. Motion passed by a vote of 5-0.

The next meeting will be the regular board meeting on October 14, 2025.

President Scott Campbell

Vice-President Erin Rieger

Date/Attested

Minutes written by Chief McBrayer