



**NETARTS-OCEANSIDE RURAL FIRE
PROTECTION DISTRICT**
1235 5th St Loop Netarts, OR 97143
Board Meeting Minutes

December 8, 2025

Board Members

Scott Campbell, President
Erin Rieger, Vice President
Steve Roan, Secretary/ Treasurer
Brent Collier, Director
Bruce Lovelin, Director

District Administrators

Jeff McBrayer, Fire Chief
Mark Baker, Division Chief

Call to Order: The regular board meeting was called to order by NORFPD Board President Scott Campbell 5:58 p.m.

Roll call; those in attendance:

Scott Campbell, President
Erin Rieger, Vice President
Steven Roan, Secretary/Treasurer
Brent Collier, Director
Bruce Lovelin, Director
Jeff McBrayer, Fire Chief

Terri Fladstol, Jigsaw Consulting
Lt. Luke Stahle, Volunteer Association President
Mark Baker, Division Chief
Blake Paulson
Paige Stahle

Approval of Minutes:

Brent Collier made a motion to approve November 11, 2025, board meeting minutes, Steven Roan seconded, motion passed 5-0.

Secretary-Treasurer Report

- a) **Finance Reports:** Terri Fladstol, Jigsaw Consulting, gave a financial packet to each board member showing all account balances as of December 1st and provided the budget vs actual, check register, credit card transactions and balances.
 - a. Brent Collier asked about the emergency food purchases on the credit card statement. Chief McBrayer explained that he made a large purchase of emergency food supplies on black Friday to save about half the cost.
 - b. Bruce Lovelin asked who has access to the Conex boxes. Chief McBrayer explained that the Conex box is at the EOC located at the sanitary district, the fire district has access codes to the sanitary district for accessing the EOC and Conex box.
- b) **Audit:** We received a draft findings report from the auditor, once we have reviewed and discussed the findings we will receive the final report which we will submit to the state.
 - a. The auditor reviewed capital assets/equipment and their findings were within what was expected. Adequate segregation of duties, passed.
 - b. Financial statements, repeat finding, the auditor ??
 - c. Finding number three, bank accounts were not reconciled the first few months of the year.
 - d. Finding 4, there was a duplicate check that had not been cashed, so there is more money than we thought.
 - e. Finding 5, some credit card receipts were missing.

- f. Finding 6, the auditor recommended that we no longer give gift cards because ??
- g. **Were there other findings?? It went very fast**
- c) The Auditor will come and present the final findings report.

Bruce Lovelin made a motion to accept the financials as presented by Jigsaw Consulting, Brent Collier seconded, motion passed 5-0.

Old Business

- a) **Resident House:** Chief showed the board members the floor plans on the projector screen
- b) **Rescue Boat House:** Pole barn style, Erik Lays out of Lincoln City.

Correspondence: The board has decided not to respond to the negative remarks made by a former employee to a NOFD volunteer while in a public setting for the 9/11 tribute.

New Business:

Reports:

a) Fire Chief Report: Paste from Chief Report

a. Discussion:

- i. FF1 Academy graduation is tomorrow night;
- ii. there was a water rescue training scheduled for tomorrow night as well, the training is pending the Nestucca river activity.
- iii. Sent ??? Grant to Nan Devlin, the grant was submitted for 45k for the conex boxes by friends church.
- iv. We wrote support letters for the Netarts community club, they are asking for a generator.
- v. FF physicals were completed, we have not received all the results yet. Two FF had to be moved down from interior FF due to what they were told during their physical.
- vi. We have 6 resident FF now and will most likely have 7 soon.
- vii. The Christmas party is on the 17th, we have booked the blue agate for catering.

b. Wildland: Blake Paulson gave a presentation on a wildland program??

- i. **Goals: ???**
- ii. We plan to have a program in place before ??
- iii. We have 25 volunteers, 6 residents which is more staffing than previous years.
- iv. ODF sends their staff to other districts
- v. OSFM revenue generators 1) IR – immediate response 2) Pre Position, early season, we will get a task force together, they give 72 hours, provide hotel and training. 3) Emergency conflag – highest probability for NOFD to be engaged in, conflags last up to 14 days.
- vi. Blake took all equipment and wrote down the rate for them. The type 1 engine is 100 per hour, they type 3 engine is 75 an hour, the ??? Forecasted district revenue, `

b) Training Chief's Report:

c) Volunteer Association:

Pending Agenda Items: None

Agenda suggestions for future meetings: None

Executive Session: None

Adjournment: A motion to adjourn the meeting at 7:07 p.m. was made by Steve Roan and seconded by Brent Collier. Motion passed by a vote of 5-0.

The next meeting will be the regular board meeting on January 13, 2026.

President Scott Campbell

Vice-President Erin Rieger

Date/Attested

Minutes written by Chief McBrayer